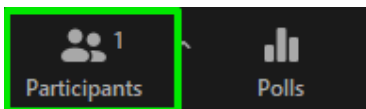


AQUAREVO

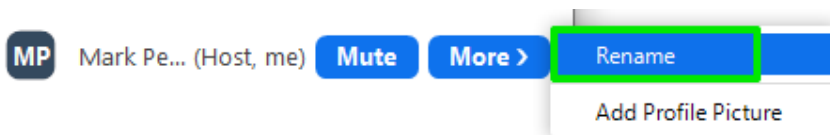
LYNDHURST

HOW TO CHANGE YOUR NAME IN ZOOM

1. To change your name after entering a Zoom meeting, click on the **"Participants"** button at the top of the Zoom window.



2. Next, hover your mouse over your name in the "Participants" list on the right side of the Zoom window. Click on **"Rename"**.



3. Enter the name you'd like to appear in the Zoom meeting and click on **"OK"**.

A screenshot of the Zoom 'Rename' dialog box. It has a title bar 'Rename' with a close button 'X'. Below the title bar is the text 'Enter a new screen name:' followed by a text input field containing 'New Name'. At the bottom of the dialog are two buttons: 'OK' and 'Cancel'. The 'OK' button is highlighted with a green rectangular box.